

SAMPLE RENTAL APPLICATION

Have each adult applicant (18 or older) fill out a separate application.

Applicant Information

• Name (First, Middle, Last)

• Birth Date

• Social Security #

• Email Address

• Home Phone

• Cell Phone

• Driver’s License #

• All Other Occupants (Under 18), Birth Date & Relationship

Rental History

• Current Residence

• Address, City, State, Zip

• Monthly Rent

• Date of Residence (From/To)

• Reason for Moving

• Was the rent paid before you moved?

• Were you asked to move?

• Owner/Manager’s Name

• Phone Number

• Previous Residence

• Address, City, State, Zip

• Monthly Rent

• Date of Residence (From/To)

• Reason for Moving

• Was the rent paid before you moved?

• Were you asked to move?

• Owner/Manager’s Name

• Phone Number

Employment History

• Current Employer

• Occupation

• Employer Address

• Employer’s Phone

• Dates of Employment

• Name of Supervisor

• Monthly Pay

• Previous Employer

• Occupation

• Employer Address

• Employer’s Phone

• Dates of Employment

• Name of Supervisor

• Monthly Pay

Vehicles

• Include vehicles belonging to other proposed occupants.

• Make, Model, Color, Year, License Plate #

Credit History

• Bank/Institution and Balance on Deposit or Balance Owed for

the following accounts:

• Checking Account

• Savings Account

• Credit Card

• Auto Loan

• Additional Debt

References

• Name

• Phone Number

• Relationship

General Information

• Have you ever been late or delinquent on rent? Y/N

• Have you ever been party to a lawsuit? Y/N

• Have you ever been convicted of a felony? Y/N

• Have you ever filed for bankruptcy? Y/N

• Do you smoke? Y/N

• Do you have any pets? Y/N

• If yes, list type, breed, weight and age.

• If yes to any of the above, please explain why.

• Why are you moving from your current address?

• We will be running a credit and background check. Is there anything

negative in your credit or background check that you

may want to address here?

• When can you move here?

Agreement & Authorization

I believe that the statements I have made are true and correct. I

hereby authorize a credit and/or criminal check to be made, verification

of information I provided and communication with any and all

names listed on this application. I understand that any discrepancy or

lack of information may result in the rejection of this application. I understand

that this is an application to lease a residence and does not

constitute a rental or lease agreement in whole or part. I further understand

that there is a non-refundable fee to cover the cost of processing

my application, and I will not receive a refund, even if I don’t get the

residence. Any questions regarding rejected applications must be submitted

in writing and accompanied by a self-addressed, stamped envelope.

• Signature of Applicant

• Date

• Application Fee

• Date Paid in Full

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